



Alsager Highfields Primary School

Mighty oaks from small acorns grow

Fairview Avenue, Alsager, ST7 2NW
Tel: 01270 882472
admin@alsagerhighfields.cheshire.sch.uk
www.alsagerhighfields.com
Headteacher: Mrs Rachel Woollam



REQUIRED AS SOON AS POSSIBLE:

CLEANER [Temporary]

10 hours per week 40 weeks per year.

To work either in the mornings or after school.

Start 6am - 8am or after school 3.00pm - 5pm Monday- Friday

Grade 2 scp 2 £11.59 per hour - FTE £22,366 [£5,349.50 actual salary]

About the school

The current school opened in October 1988 and was extended in September 2012. The main building has had significant building works undertaken and this included the installation of a new fire alarm system as well as having a large part of the roof replaced. The school is on two sites and the Annexe building is situated opposite the main school. This building houses our Reception and year one class and also underwent a schedule of improvement during 2021-22. A privately owned nursery and pre-school share the Annexe site. Hoppers was opened in 2005 and as well as offering nursery provision also runs wrap around care in the form of a before and after school club. Alsager Highfields is fortunate to have extensive school grounds which include; a sports field, an astroturf pitch, an outdoor classroom, play areas, a pond and a woodland area.

The philosophy of the school is to ensure that all children are nurtured and encouraged to be the very best they can be. We strive for our pupils to leave our care as well-rounded individuals with a thirst for learning, who are fully equipped to start the next phase of their education. The school joined AMAT in September 2020 and has recently become part of the Cornovii Trust (September 2022), which consists of Alsager High School, Alsager Highfields, Audlem St James primary School, Brine Leas High school and Weston Primary School. Our most recent Ofsted inspection in March 2023 rated the school as Good.

Alsager Highfields is situated in the heart of Alsager and as such is a school that prides itself on developing and maintaining community links. We currently have 207 pupils on roll and live our motto 'Nurture, Believe, Achieve' so that all our children are able to flourish.

Overall purpose of the job:

The post is based at Alsager Highfields Primary school. Previous cleaning experience would be extremely beneficial but appropriate induction and training will be provided when in post.

Principal Responsibilities:

- 1 Undertake cleaning, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas (which may include toilets and shower area) and fixtures and fittings, using where appropriate, powered equipment.
- 2 Undertake deep cleans in the school holidays, including the cleaning down of furniture, cupboards, cut back, floors stripped, resealed and polished.
- 3 To ensure the safeguarding of our students is at the core of all aspects of the role. To keep up to date with any additional new guidance or training brought to your attention by the Designated Safeguarding Lead.
- 4 Fulfil the responsibilities outlined under the school's Health and Safety Policy and share responsibility for your own safety and that of students and colleagues.
- 5 Undertake relevant training to keep up to date with the school's policies and procedures.
- 6 Uphold the aims and objectives of the school and ensure these are reflected in your work.

Notwithstanding the detail in this outline, in accordance with the TCT's flexibility policy the Jobholder will undertake such work as may be determined by the Headteacher from time to time, up to or at a level consistent with the Principal Responsibilities of the job.

How do I apply?

Application is by completion of the School's two part Application Form available from the website Vacancies-The Cornovii Trust or contacting the school Bursar on 01270 882472. CV's will not be accepted. Please also remember to complete the Equal Opportunities Questionnaire section. [Diversity].

The closing date is **Wednesday, 17th April 2024**. Interviews are likely to take place the following week.

It is important that your supporting statement should give comprehensive information about your skills, and it should emphasise your qualities which are relevant to the post. This is your opportunity to introduce yourself and to describe why you believe you are capable of carrying out the duties described.

Completed application forms should be returned via email to: jobs@thecornoviiitrust.org

NB: All candidates submitting an electronic application will be required to sign and date their form if invited to interview.

All electronically submitted applications will be acknowledged.

It is the school's practice to take up references for all shortlisted candidates. One referee should be from your current or most recent employer. Where you are not presently working with children but have done so in the past, you should provide a referee from that employer.

References will not be accepted from relatives or from people writing solely in the capacity of friends.

If you require any further information or wish to discuss any issues, please do feel free to contact me. In the meantime, good luck with your application. I look forward to reading your response and to possibly meeting you in the near future.

Yours sincerely

Ashley Owen
H.R. Manager
The Cornovii Trust – Hub 1.

PERSON SPECIFICATION**Job Title: School Cleaner****Grade: Grade 2**

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications	Ability to read and write and carry out basic calculations in order to read instructions, write messages and dilute chemicals.	
Experience	Working with minimum supervision	Previous domestic/industrial cleaning experience.
Knowledge& Skills	<p>Knowledge of:</p> <ul style="list-style-type: none">• cleaning techniques,• cleaning materials,• electrical cleaning equipment (Hoover, buffer etc), <p>in order to clean interior of buildings to required standards, use/store materials and equipment safely.</p> <p>Able to lift and carry tools and other equipment and to store them safely.</p> <p>Ability to work on own and prioritise own workload.</p> <p>Good, effective communication and interpersonal skills.</p> <p>Commitment to team working.</p> <p>Commitment to safeguard and promote the welfare of children.</p>	Working knowledge of Health & Safety, COSHH and Safer Handling Guidelines
Other requirements	<p>Flexible approach to working arrangements in line with the duties of the post</p> <p>Friendly, helpful, enthusiastic.</p>	