



TRUSTEE ROLE DESCRIPTION

Our Ethos

We believe in consistency in terms of high expectations and impact for all, without conformity in approach. All our schools are unique and are led by Headteachers and Local Governing Bodies.

Principle Responsibilities

- To ensure the Trust complies with governing documents, The Academy Trust Handbook and charity law
- To have overall responsibility for all the work of the Trust
- To set the strategic direction, vision and ethos of The Cornovii Trust and maintain legal oversight, while at the same time acknowledging the uniqueness of each school
- To change the constitution of a Local Governing Body (only if required)
- To agree the scheme of delegation and review this regularly
- To avoid duplication within the layers of governance
- To apply to the Members to change the governing documents of the Trust
- To appoint Internal Auditors
- To recommend the appointment of external auditors to Members
- To develop systems for financial compliance and robustness across the Trust
- To provide challenge and support to the Chief Executive Officer and, through them, to the schools
- To support all schools within the Trust in securing the highest possible standards and achieve the best outcomes for pupils and staff
- To support and monitor the growth of the Trust and ensure that any growth decisions are made in the best interests of the Trust and its existing schools.
- To co-opt persons on to a Local Governing Body and/or the Trust Board if required
- Pay and Performance Management of the Trust's Executive Management Team in partnership with the LGBs
- To appoint the Chief Executive Officer and Chief Financial Officer
- To establish and monitor effective strategic risk management
- To support LGBs in the appointment of Head teachers
- To approve the Trust's consolidated budget plan
- To approve the Trust's Annual Report and Accounts
- To form an Independent Admissions Appeal Panel (if and when required)
- To implement and monitor all Trust policies and funding agreements

Knowledge, Skills and Experience
➤ Financial management, business and commercial
➤ Public sector, in particular pertaining to education policy and framework
➤ Community engagement and cohesion
➤ National/local government and statutory regulatory bodies
➤ Digital and IT strategy
➤ People management
➤ Environment and corporate social responsibility
➤ Collaborative partnerships
➤ Governance including information governance
➤ Multi-site operations and business infrastructure

Trustees are reminded of the importance of confidentiality before, during and after meetings