Malbank School and Sixth Form College
Admissions Arrangements 2028-2029

Item	Details
School Name	Malbank School and Sixth Form College
School Address	Welsh Row, Nantwich, Cheshire, CW55HD
Headteacher	John Harrison
DfE Number	895/4143
School Type	Secondary
Age Range	11-18
Published Admission Number (PAN)	240 (Year 7) 75 (Year 12 external candidates)
Admission Authority	The Cornovii Trust
School website	https://www.malbank.com/
Contact Email	admin@malbank.cheshire.sch.uk

1. Introduction

This document forms part of The Cornovii Trust Admissions Policy and sets out the specific admission arrangements for Malbank School and Sixth Form College.

The Cornovii Trust is the admission authority for all academies within the Trust and retains legal responsibility for determining and implementing their admission arrangements.

Local Governing Boards may review and recommend school-specific admission arrangements in accordance with the Trust's scheme of delegation. Any internal delegation does not alter the Trust Board's statutory responsibility as admission authority.

Where there is any conflict between the trust admissions framework policy and this appendix, statutory requirements shall prevail.

2. Allocation of places and Published Admission Number (PAN)

The school's Published Admission Number (PAN) for Year 7 admissions in September 2028 is: 240.

The PAN for Y12 is 75, this only applies to students not on roll at the school at the time of application.

Where applications exceed the number of available places, the oversubscription criteria set out within this document will be applied.

Children with an Education, Health and Care Plan that names Malbank School will be admitted. These children are admitted under separate statutory procedures and will be admitted before the application of the oversubscription criteria.

Children of UK service personnel and Crown servants

Applications for children of UK service personnel and Crown servants will be processed in accordance with the School Admissions Code. A future address supported by an official posting or relocation letter will be accepted for admissions purposes where appropriate. An application will not be refused or delayed solely because the family is not yet resident in the area.

3. Catchment Area

The school serves the catchment area as defined by the Cheshire East Council catchment map attached:
https://maps.cheshireeast.gov.uk/CE/webmapping/?=&e=363271.55&n=355168.35&layers=AU_V_SecondaryCatchments_POLY_CURRENT.AU_S_Schools_POINT_CURRENT&gotofield=School&gotovalue=Malbank%20School%20and%20Sixth%20Form%20College&gotolayer=AU_V_SecondaryCatchments_POLY_CURRENT&s=100000.00&bm=OSM_GREY

Attendance at a school within the catchment area does not guarantee admission where the school is oversubscribed.

4. Oversubscription Criteria

Where the school receives more applications than places available places will be allocated in the following order of priority:

1. Looked After Children and Previously Looked After Children.
2. Children who have a sibling already attending Malbank School (in years 7 through to 12) and expected to continue at the school in the following school year (i.e. at the time of admission)
3.

For this purpose, a sibling means a full, half, step, adopted or foster brother or sister who normally lives as part of the same household. A sibling attending the school's sixth form will count where they will remain on roll at the date the applicant is admitted.

4. Children of staff who work at the school/support the school (this does not include volunteers or casual contracts
5. Children who attend feeder schools (for Year 7 only)

The following schools are recognised as feeder schools for admissions purposes:

- Acton CE Primary Academy, CW5 8LG
- Millfields Primary Academy, CW5 5HP
- Highfields Academy, CW5 6HA
- Willaston Primary Academy, CW5 6QQ
- St. Oswald's Worleston CE Primary, CW5 6DP

All feeder schools will be treated equally

6. Children resident within the designated catchment area of the school
7. Children living closest to the school measured in accordance with the distance criteria below.

5. Distance Measurement

Distance will be measured in a straight line from the school's designated coordinate point to the child's home address coordinate point using the local authority's approved geographical information system.

Where two or more applicants are living an identical distance from the school and it is not possible to separate applicants by distance, an independently supervised random allocation process will be used.

6. Shared Residence Arrangements

See definition of home address in the Trust Admissions Policy

7. Waiting Lists
A waiting list will be held until 31st December for the relevant years of entry into the school (years 7 and 12 only). The waiting list will be subject to re-ranking every time a new applicant is added to, or removed from, the list. No waiting lists will be held for other year groups.

8. Applications Outside the Normal Age Group
See Trust Admissions Policy

9. Fraudulent Applications
See Trust Admissions Policy

10. Admission Appeals
See Trust Admissions Policy

11. How to Apply

Year 7 Admissions (normal admissions round)
For applications in the normal admissions round for entry into Year 7 for September 2028, you should use the application form provided by your home Local Authority (regardless of which Local Authority your preferred schools are in). You can use this form to express your preference for a minimum of 3 state funded schools, in rank order. You will receive an offer for a school place directly from your Local Authority. The only exception to this would be if you are not resident in England at the time of application, whereupon applications must be made via the Cheshire East website www.cheshireeast.gov.uk/schools/admissions.

Your decision outcome will come from your Local Authority.

Year 12 Admissions (normal admissions round)
Applications from external candidates for admission to Year 12 must be made directly to Malbank School using the sixth-form application form available on the school website. Late applications for Year 12 places from external candidates (those received after 30th November) will be considered after all the on-time applications.

Students on roll in Year 11 at Malbank School who meet the published academic entry requirements shall not be required to submit a new application to transfer from Year 11 to Year 12. They may nevertheless be requested to complete the school's internal sixth-form course-choice form.

Sixth Form Academic Entry Requirements
The minimum entry requirement for admission to the sixth form is:

Five GCSEs at Grade 5 or above including English and Mathematics.

1. Please note that for all chosen subjects except those listed in points two and 3, a grade 5 in the chosen subject is required (unless this subject is not studied at GCSE)

2. Please note that for the following subjects, a grade 6 in Science is required:

Chemistry, Biology, Physics, Psychology, Criminology.

3. Please note that for the following subjects, a grade 6 in Maths is required:

Maths, Further Maths, Physics

Academic entry requirements shall apply equally to internal and external applicants.

Internal students meeting the published academic entry requirements shall not be required to submit a new application to transfer from Year 11 to Year 12.

Subject-Specific Entry Requirements
Applicants must satisfy both the general entry requirements and the subject-specific requirements.

Applicants must provide satisfactory evidence of their GCSE results, or equivalent qualifications, as part of the enrolment process or the offer of a place may be withdrawn. The school will publish the arrangements and deadline for providing this evidence.

Year 12 Oversubscription
The Sixth form has a PAN of 360 which includes 75 external students.

Where the number of applicants meeting the published academic entry requirements exceeds the number of available places, applications will be ranked and places allocated in accordance with the oversubscription criteria contained within this appendix.

Year 13 Admissions
See Trust Admissions Policy

In-year admissions: Years 7 to 11
Applications for admission to Years 7 to 11 outside the normal admissions round must be made through the in-year admissions process operated by Cheshire East Council.

Malbank School, acting on behalf of the admission authority, will notify applicants in writing of the outcome of their application, normally within 15 school days of receipt of a completed application. Where a place is refused, the decision letter will give the reason for refusal and information about the statutory right of appeal.

Reviewed by LGB:	**Date:**
Date Approved by Trust:	**Review Date:** Annual – next review xxxx