Alsager School Admissions Arrangements 2028-2029

Item	Details
School Name	Alsager School
School Address	Hassall Road, Alsager, Stoke-on-Trent, Cheshire, ST7 2HR
Headteacher	Andrea O'Neill
DfE Number	895/4121
School Type	Secondary
Age Range	11-18
Published Admission Number (PAN)	265 (Year 7) 30 (Year 12 external candidates)
Admission Authority	The Cornovii Trust
School website	https://www.alsagerschool.org/
Contact Email	admissions@alsagerschool.org

1. Introduction

This document forms part of The Cornovii Trust Admissions Policy and sets out the specific admission arrangements for Alsager School.

The Cornovii Trust is the admission authority for all academies within the Trust and retains legal responsibility for determining and implementing their admission arrangements.

Local Governing Boards may review and recommend school-specific admission arrangements in accordance with the Trust's scheme of delegation. Any internal delegation does not alter the Trust Board's statutory responsibility as admission authority.

Where there is any conflict between the trust admissions framework policy and this appendix, statutory requirements shall prevail.

2. Allocation of places and Published Admission Number (PAN)

The school's Published Admission Number (PAN) for Year 7 admissions in September 2028 is: 265.
The PAN for Y12 is 30, this only applies to students not on roll in Year 11 at the school at the time of application.

Where applications exceed the number of available places, the oversubscription criteria set out within this document will be applied.

Children with an Education, Health and Care Plan that names Alsager School will be admitted. These children are admitted under separate statutory procedures and will be admitted before the application of the oversubscription criteria.

Children of UK service personnel and Crown servants

Applications for children of UK service personnel and Crown servants will be processed in accordance with the School Admissions Code. A future address supported by an official posting or relocation letter will be accepted for admissions purposes where appropriate. An application will not be refused or delayed solely because the family is not yet resident in the area.

3. Catchment Area

The school serves the catchment area as defined by the Cheshire East Council catchment map attached:
https://maps.cheshireeast.gov.uk/CE/webmapping/?=&e=378349&n=354435&layers=AU_V_SecondaryCatchments_POLY_CURRENT.AU_S_Schools_POINT_CURRENT&gotofield=School&gotovalue=Alsager%20School&gotolayer=AU_V_SecondaryCatchments_POLY_CURRENT&s=50000.00&bm=OSM_GREY

Attendance at a school within the catchment area does not guarantee admission where the school is oversubscribed.

4. Oversubscription Criteria
Where the school receives more applications than places available places will be allocated in the following order of priority:

1. Looked After Children and Previously Looked After Children.
2. Children who have a sibling already attending Alsager School (in years 7 through to 12) and expected to continue at the school in the following school year (i.e. at the time of admission)

   For this purpose, a sibling means a full, half, step, adopted or foster brother or sister who normally lives as part of the same household. A sibling attending the school's sixth form will count where they will remain on roll at the date the applicant is admitted.

3. Children of staff who work at the school/support the school (this does not include volunteers or casual contracts)
4. Children who attend feeder schools (for Year 7 only)

The following schools are recognised as feeder schools for admissions purposes:

- Alsager Highfields Community Primary School, ST72NW
- Pikemere Primary School, ST7 2SW
- Excalibur Primary School, ST7 2RQ
- Cranberry Academy, ST7 2LE
- Rode Heath Primary School, ST7 3RY
- Weston Primary School, CW2 5LZ
- St Gabriels Primary School, ST7 2PG

All feeder schools will be treated equally

5. Children resident within the designated catchment area of the school
6. Children living closest to the school measured in accordance with the distance criteria below.

5. Distance Measurement
Distance will be measured in a straight line from the school's designated coordinate point to the child's home address coordinate point using the local authority's approved geographical information system.

Where two or more applicants are living an identical distance from the school and it is not possible to separate applicants by distance, an independently supervised random allocation process will be used.

6. Shared Residence Arrangements
See definition of home address in the Trust Admissions Policy

7. Waiting Lists

A waiting list will be held until 31st December for the relevant years of entry into the school (years 7 and 12 only). The waiting list will be subject to re-ranking every time a new applicant is added to, or removed from, the list. No waiting lists will be held for other year groups.

8. Applications Outside the Normal Age Group
See Trust Admissions Policy

9. Fraudulent Applications
See Trust Admissions Policy

10. Admission Appeals
See Trust Admissions Policy

11. How to Apply

Year 7 Admissions (normal admissions round)
For applications in the normal admissions round for entry into Year 7 for September 2028, you should use the application form provided by your home Local Authority (regardless of which Local Authority your preferred schools are in). You can use this form to express your preference for a minimum of 3 state funded schools, in rank order. You will receive an offer for a school place directly from your Local Authority. The only exception to this would be if you are not resident in England at the time of application, whereupon applications must be made via the Cheshire East website www.cheshireeast.gov.uk/schools/admissions.

Your decision outcome will come from your Local Authority.

Year 12 Admissions (normal admissions round)
Applications from external candidates for admission to Year 12 must be made directly to Alsager School using the sixth-form application form available on the school website. Late applications for Year 12 places from external candidates (those received after 30th November) will be considered after all the on-time applications.

Students on roll in Year 11 at Alsager School, who wish to continue into the sixth form, will be asked to complete the application form and must meet the same published academic entry requirements as external students.

The final date of enrolment for students into the sixth form is 30th September. After this date only students seeking admission in situations of ‘exceptional circumstances’ will be considered.

Sixth Form Academic Entry Requirements
Admission into Years 12 and 13 is subject to academic entry requirements. Any applicant who does not meet the academic entry requirements will not be offered a place or their place will be withdrawn.

The academic entry requirements are published as part of the Alsager Sixth Form Course Booklet. Academic entry requirements shall apply equally to internal and external applicants

Applicants must provide satisfactory evidence of their GCSE results, or equivalent qualifications, as part of the enrolment process or the offer of a place may be withdrawn. The school will publish the arrangements and deadline for providing this evidence.

Year 12 Oversubscription

Where the number of applicants meeting the published academic entry requirements exceeds the number of available places, applications will be ranked and places allocated in accordance with the oversubscription criteria contained within this appendix.

Year 13 Admissions

See Trust Admissions Policy

In-year admissions: Years 7 to 11

Applications for admission to Years 7 to 11 outside the normal admissions round must be made through the in-year admissions process operated by Cheshire East Council.

Alsager School, acting on behalf of the admission authority, will notify applicants in writing of the outcome of their application, normally within 15 school days of receipt of a completed application. Where a place is refused, the decision letter will give the reason for refusal and information about the statutory right of appeal.

Reviewed by LGB:	**Date:**
Date Approved by Trust:	**Review Date:** Annual – next review xxxx